

CONFERENCE REGISTRATION FORM

Use this form for registration by mail and fax.
Save money by registering and paying online.

Return with payment to AMEE Office, Tay Park House, 484 Perth Road, Dundee DD2 1LR, UK.
Phone +44 (0)1382 381953. Fax: +44 (0)1382 381987. Email amee@dundee.ac.uk.

You can also register online: www.amee.org

Payment can be accepted in GBP Sterling (£) only.

PART 1: YOUR DETAILS (please write clearly in BLOCK capitals)

Title (Prof/Dr/Mr/Mrs/Ms/Miss)

First Name

Family name

(as you would like it to appear on your name badge)

Institution/organisation

Mailing address

Zip/Postcode

City

Country

Telephone

Fax

Email

Please tick box if you do not wish your address and email to be included in Participants List

Special diet requests (i.e. food allergies)

Professional interests (to be included in participants list)

Is this your first AMEE Conference? Yes No

PART 2: REGISTRATION

	By 31 May	From 1 June
AMEE member	<input type="checkbox"/> £415	<input type="checkbox"/> £455
Non-member	<input type="checkbox"/> £460	<input type="checkbox"/> £500
AMEE student member ¹	<input type="checkbox"/> £215	<input type="checkbox"/> £235
Student non-member ¹	<input type="checkbox"/> £235	<input type="checkbox"/> £255
'Special rate' ²	<input type="checkbox"/> £345	<input type="checkbox"/> £365

Don't forget you can save up to £40 on these prices by registering online and paying by credit card at the same time!

¹ Student registration is for medical students and up to one year post-basic qualification. Not available for those on postgraduate courses, except graduate entry to medicine.

² See list on page 16 for countries qualifying for special rate

PART 3: JOIN AMEE

Join AMEE For £85, you can join as an individual member and save £45 on your Conference registration

PART 4: ACCOMPANYING PERSONS

Opening reception and 4-day conference travel ticket £25 Number of tickets required

PART 5: ELEARNING SYMPOSIUM

	By 31 May	From 1 June
eLearning Symposium when also registering for main Conference	<input type="checkbox"/> £200	<input type="checkbox"/> £220
eLearning Symposium without registering for main Conference	<input type="checkbox"/> £240	<input type="checkbox"/> £260

PART 6: PRE-CONFERENCE WORKSHOPS (see pages 7-10 for information)

SATURDAY 4 SEPTEMBER

FULL-DAY WORKSHOPS

- | | | |
|-------------------------------|---|------|
| <input type="checkbox"/> PCW1 | Visit to Scottish Clinical Simulation Centre and Clinical Skills Centre, Dundee | £160 |
| <input type="checkbox"/> PCW2 | Striving towards excellence: ensuring the quality of your SP program | £140 |

MORNING WORKSHOPS

- | | | |
|-------------------------------|---|-----|
| <input type="checkbox"/> PCW3 | Surviving a new internship/job: workshop by students and junior doctors | £65 |
| <input type="checkbox"/> PCW4 | Program evaluation | £65 |
| <input type="checkbox"/> PCW5 | Ethics teaching: the challenges | £65 |
| <input type="checkbox"/> PCW6 | Informatics for medical educators | £65 |
| <input type="checkbox"/> PCW7 | The Bologna Process in practice | £65 |
| <input type="checkbox"/> PCW8 | Emotional Intelligence | £65 |
| <input type="checkbox"/> PCW9 | Attracting participation in faculty development for education | £65 |

AFTERNOON WORKSHOPS

- | | | |
|--------------------------------|--|-----|
| <input type="checkbox"/> PCW10 | Overcome educational inertia: create context for change | £65 |
| <input type="checkbox"/> PCW11 | The art and science of facilitation for educators | £65 |
| <input type="checkbox"/> PCW12 | Internationalism – preparing students for practice | £65 |
| <input type="checkbox"/> PCW13 | Implementing innovations in postgraduate medical education | £65 |
| <input type="checkbox"/> PCW14 | Complexity and leadership in medical education | £65 |
| <input type="checkbox"/> PCW15 | Curriculum development: a stepwise approach | £65 |
| <input type="checkbox"/> PCW16 | Taboos, death and professional growth | £65 |
| <input type="checkbox"/> PCW17 | Cutting edge developments – visit to Digital Design Studio | £65 |

SUNDAY 5 SEPTEMBER

FULL-DAY WORKSHOPS

- | | | |
|--------------------------------|--|------|
| <input type="checkbox"/> PCW18 | Assessment of clinical competence in veterinary education | £140 |
| <input type="checkbox"/> PCW19 | Conducting qualitative research: from conception to analysis | £140 |

MORNING WORKSHOPS

- | | | |
|--------------------------------|---|-----|
| <input type="checkbox"/> PCW20 | Curriculum planning: fostering deliberate practice | £65 |
| <input type="checkbox"/> PCW21 | Theory and practice of peer teaching | £65 |
| <input type="checkbox"/> PCW22 | Understanding change and key leadership skills to navigate it | £65 |
| <input type="checkbox"/> PCW23 | Tips and tricks for the simulation instructor | £65 |
| <input type="checkbox"/> PCW24 | Understanding “wicked problems” | £65 |
| <input type="checkbox"/> PCW25 | Learning theories in medical education | £65 |

AFTERNOON WORKSHOPS

- | | | |
|--------------------------------|--|-----|
| <input type="checkbox"/> PCW26 | Foundations of educational planning in CPD | £65 |
| <input type="checkbox"/> PCW27 | How to develop and implement a Multiple Mini Interview | £65 |
| <input type="checkbox"/> PCW28 | Contextualising assessment in the basic medical sciences | £65 |
| <input type="checkbox"/> PCW29 | Using Team-Based™ Learning in medical education | £65 |
| <input type="checkbox"/> PCW30 | The leadership skills you need to be successful | £65 |
| <input type="checkbox"/> PCW31 | Measuring OSCE quality: a practical guide | £65 |
| <input type="checkbox"/> PCW32 | Utilizing Mind-Body tools to prevent burnout | £65 |
| <input type="checkbox"/> PCW33 | Enhancing creativity in oneself and others | £65 |
| <input type="checkbox"/> PCW34 | Evaluating the evidence | £65 |

AMEE 2010 CONFERENCE ORIENTATION SESSION (SUNDAY 5 SEPTEMBER, 1700-1800 hrs)

- Free of charge, but please register your intention to attend.

PART 7: ESME COURSES (see page 5 for information)

<input type="checkbox"/> ESME course only	£375	<input type="checkbox"/> ESME Assessment course	£375
<input type="checkbox"/> ESME course + report	£525	<input type="checkbox"/> ESME Assessment course + report	£525
<input type="checkbox"/> RESME course only	£375	<input type="checkbox"/> ESTEME Technology course	£375
<input type="checkbox"/> RESME course + proposal	£525	<input type="checkbox"/> ESTEME Technology Course + curricular plan	£525

NOTE: these charges are in addition to the AMEE Conference registration fee

PART 8: PAYMENT DETAILS (payment required in £ sterling)

Remember – you can save money by registering online and paying by credit card

A receipt will be sent when payment has been received.

Join AMEE	£	<input type="text"/>	ESME course	£	<input type="text"/>
AMEE 2010 conference registration	£	<input type="text"/>	RESME course	£	<input type="text"/>
Accompanying persons	£	<input type="text"/>	ESME Assessment course	£	<input type="text"/>
Pre-conference workshop(s)	£	<input type="text"/>	ESTEME course	£	<input type="text"/>
eLearning symposium	£	<input type="text"/>			
					TOTAL FEE £ <input type="text"/>

PAYMENT BY CHEQUE (payment required in £ sterling)I enclose my cheque for £ (drawn on a UK bank account and made payable to 'AMEE')**PAYMENT BY £ STERLING BANK TRANSFER** (a copy of request **MUST** be sent to our office for identification of payment)I have arranged to transfer the sum of £ into your bank account (accepting both sender's/beneficiary's bank charges).

Name:	Association for Medical Education in Europe	Sort code:	83 28 39
Address:	The Royal Bank of Scotland plc, Ninewells Hospital and Medical School, Dundee DD2 1UB, Scotland, UK	Account:	00101875
		IBAN:	GB46 RBOS 8328 3900 1018 75
		IBAN BIC:	RBOS GB2L

PAYMENT BY CREDIT OR DEBIT CARD (NOTE: all credit/debit card transactions will be processed in £ sterling only)I hereby authorise the processing of my card for the sum of £

Please complete the following sections. These details are required for security purposes.

Type of card: Maestro Visa Euro/Mastercard AMEX Note: We are unable to process Diners ClubIssuing bank or building society Credit/debit card number Cardholder's name (as it appears on card) Card start date (Maestro only) Card Expiry Date (as it appears on card) Issue number (Maestro only) Card Security Code (3 digits found on reverse of Visa / MasterCard / Maestro or 4 digits found on front of AMEX cards)

Cardholder's Billing Address (including a postcode and house number)

PAYMENT BY INVOICE (payment required in £ sterling)This option may **ONLY** be used where your Institution/Organisation has agreed to pay your fees. Invoices will not be issued to individuals.Please invoice my Institution/Organisation for the sum of £ Mark for the attention of

Mailing Address (please ensure you give accurate details. An administration fee will apply for the reissuing of invoices)

Your purchase Order Number/Identification (if required by finance department)

Association for Medical Education in Europe (AMEE)
Tay Park House, 484 Perth Road, Dundee DD2 1LR, UK.
Phone +44 (0)1382 381953 Fax: +44 (0)1382 381987 Email: amee@dundee.ac.uk

www.amee.org